

Training Stays Programme for Professionals at the MACBA Study Centre

1. In order to promote permanent learning, improve professional skills, exchange knowledge and encourage collaboration with professionals working in libraries, archives, documentation centers, museums and institutions related to contemporary art, the MACBA Study Centre (CED) offers 3 unpaid stays per year between 5 and 10 working days, in order to make its work processes and methodologies, the running of its services, and the development of its activities known.
2. The call to request these training stays is permanently open to professionals who are active.
3. Candidates for training stays must obtain a permit from the institution in which they work. The accommodation and living expenses will be paid by the interested ones or by their institution.
4. To apply for a training stay, candidates should contact pef@macba.cat and send the following documentation:
 - Letter of authorization from the person in charge of the institution in which they work, where the permit for the stay is guaranteed.
 - Letter of motivation, specifying the interest for the CED and the proposed dates of beginning and end of the requested period of stay.
 - Academic and professional curriculum vitae.
5. Applications will be considered by members of the coordinating team of the Training Stays Programme for Professionals. The selection of candidates will be made according to the profile and professional experience of the applicant. It will be valued according to the tasks that this one usually performs in his or her workplace.
6. The selected candidates will commit themselves to fulfill the attendance agreed with the CED, in order to maximize the use of the stays.
7. As a general rule, the selected candidates must follow the general security regulations of the Museum and the regulations described at www.macba.cat/uploads/20150604/Normativa_CED_eng.pdf for other areas of the CED.
8. The selected candidates will participate in a knowledge exchange session with the CED staff, where they will share their own professional experience in their institution.
9. Following their stay, the beneficiaries must submit a summary and conclusions of their professional experience at the CED for the internal archive of the centre.
10. The CED reserves the right to change these conditions as and when considered necessary.